

EMPLOYEE PORTAL



You have access to the Employee Portal, which enables you to log in from anywhere, at any time, to view human resources, payroll and benefits information as well as elect to receive an electronic W-2 form.

CONTACT

www.syndeohro.com

Main: 316-630-9107

Toll Free: 866-579-6336

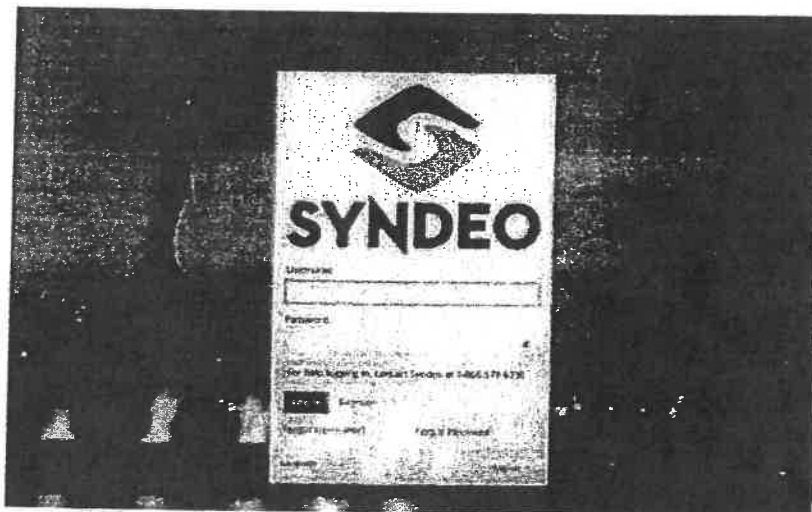
Office Address:
3504 N Great Plains Drive
Suite 200
Wichita, KS 67220

Employee Portal Registration:

As a new employee, you will need to register and create a username and password, to be able to access your information. To do this, visit the following website: <https://employee.syndeohro.com>

Earlier tax filings with an electronic W-2

To receive your W-2 electronically, please login to the Employee Portal and navigate to the Payroll menu option and select the Early W-2 Election menu. Please read, and agree to, the terms and conditions to provide your consent and receive your W-2 statement electronically.



Paycheck Stubs & W-2 Forms

You can reprint all prior check stubs and W-2 forms processed through Syndeo.

Update Personal Information

Update your address, phone number and email address. You can also add or edit emergency contact information.

View Benefit Information

View your paid time off balances and the benefits plan you are enrolled in.

Update Tax Elections & Direct Deposit Accounts